



DISTRICT 59 Early Learning Center

Transportation Information

Bus Rider Information:

1. An adult must put the student on the bus and make sure to buckle them properly into their harness.
2. An adult must be present at the time and location of student drop-off. You must walk onto the bus and unbuckle your child.
3. The bus driver will not be responsible for buckling in your student!
4. All students are required to be in a child securement when riding the bus.
5. If you plan to pick your child up from school instead of them taking the bus, please let the school know, by calling or sending a note, as soon as possible!
6. If you know ahead of time you will be picking up a student who wasn't assigned a numbered pass, your student's teacher can send home a one day general pass. That pass is good for only one day and will need to be turned in at the time of pick up.

Contact Grand Prairie Transportation for...

- Questions about pick-up or drop-off times or locations
- Your student will be absent
- The bus is running late

Grand Prairie Transportation: (847) 640 - 2142

Walker Information:

Drop Off:

The drop off procedure is a "kiss and ride" process.

- Cars will pull up in drop off drive single file. Staff unload 4 cars at a time. Please stay in your car until a staff member approaches.
- A staff member will unbuckle student(s) and bring them inside the school where the students line up. Parents should not get out of their cars at this time.
- Students will exit on the passenger side of the car.
- We would appreciate it if the car seat is on the passenger side of the backseat of your car.
- Please wait until the first 4 cars are unloaded. A staff member will signal the cars to move up. We will continue to do this until all cars are unloaded.
- If you are walking rather than driving with your student, you can hand off your student to a staff member with a free hand.
- **Students are not to be dropped off in the staff parking lot. You will need to park and walk your student in if you do not want to get in the drop off line. Please no parking in the handicap spots unless you have a valid handicap placard.**

Pick Up:

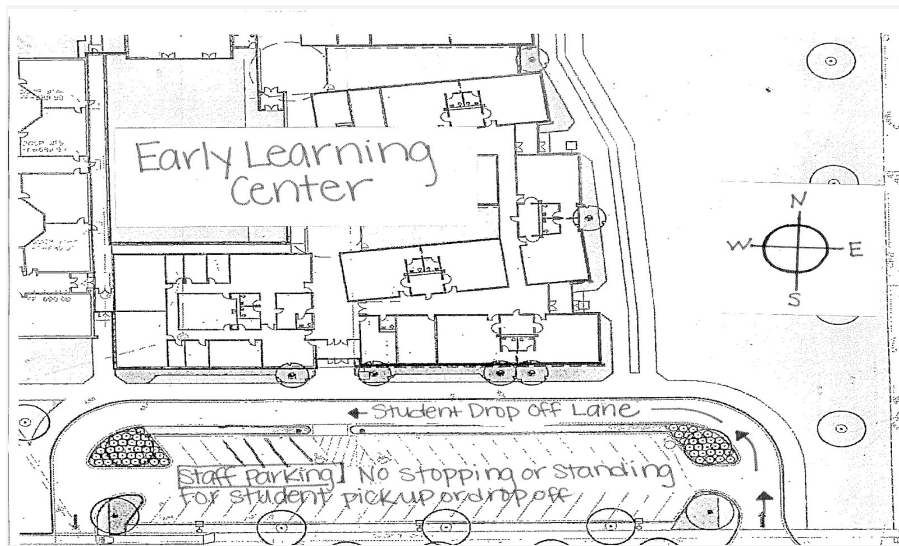
- Cars will line up in the drop off line, numbers need to be displayed in the front passenger window, so that they are easily visible to staff members.
- Students will be loaded 4 at a time. Please stay in your car until a staff member approaches your car with your student(s).
- You must get out of your car to buckle your student(s) in. It is the family's responsibility to buckle their student(s) in. Student(s) must be in a car seat/booster seat. If you do not have car seats/booster seat for each student you are picking up, we are unable to release them to you by law.
- Once all cars are loaded, a staff member will signal for the cars to pull out and 4 more cars will be loaded.
- If you are physically walking to come and pick up your student, you will also need your numbered pass, but you will need to hold it so that staff members can see. Please be aware at all times of your surroundings for the safety of all!

****If you do not have your numbered pass, you will be asked to pull around, park and sign out your student from the front office. The same goes for those who are walking. If you know ahead of time you will be picking up a student who wasn't assigned a numbered pass, your student's teacher can send home a one day general pass. That pass is good for only one day and will need to be turned in at the time of pick up. You MUST have a car seat to pick up your student****

Windshield and Pass Diagram:



Early Learning Center Student Drop Off Line Diagram:



Staff Parking: No stopping or standing for student pick up or drop off.